



# **AGENDA**

## **BOARD OF SUPERVISORS, COUNTY OF MONO**

### **STATE OF CALIFORNIA**

**Regular Meetings: The First, Second,  
And Third Tuesday of each month**

**County Courthouse** (pending determination of damage, from the fire of 1/8/2007,  
at this site which may change the location to the Memorial Hall)

### **REGULAR MEETING**

**Bridgeport, California 93517**

**January 16, 2007**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Board of Supervisors in Bridgeport, California and in the County Offices located in Minaret Mall, 2<sup>nd</sup> Floor, Mammoth Lakes, California. **ON THE WEB:** You can view the upcoming agenda at [www.monocounty.ca.gov](http://www.monocounty.ca.gov). If you would like to receive an automatic copy of this agenda by email, please send your requests to [crobles@mono.ca.gov](mailto:crobles@mono.ca.gov).

**9:00 a.m. Call meeting to Order**

### **Pledge of Allegiance**

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** on items of interest of the public that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

Approximately  
15 minutes

**DEPARTMENT REPORTS/EMERGING ISSUES**  
(PLEASE LIMIT COMMENTS TO FIVE MINUTES EACH)

### **BOARD MEMBER REPORTS**

THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

Approximately  
10 Minutes

## COUNTY ADMINISTRATIVE OFFICE

- 1) CAO Report re Board Assignments **(David Wilbrecht)**  
**RECOMMENDED ACTION:** Receive brief oral report by County Administrative Officer (CAO) regarding his activities.
- 2) **APPROVAL OF MINUTES:**  
Regular Meeting of January 3, 2007

Approximately  
thru 10:00 a.m.

## CLOSED SESSION

- 3) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.** Government Code § 54956.9 (a). Name of Case: *Edward G. Lanpher and June M. Kronholz vs. County of Mono.*
- 4) **CONFERENCE WITH LABOR NEGOTIATORS.** Government Code section 54957.6. Agency designated representatives: David Wilbrecht, Marshall Rudolph, Robert Garret, Brian Muir, and Richard C. Scholl. Employee Organization: Mono County Sheriff Department's Management Association.

## REGULAR AGENDA

10:00 a.m.  
Approximately  
30 Minutes

## COMMUNITY DEVELOPMENT – COMPLIANCE DIVISION

- 5) Hearing to Determine existence of a public nuisance on APN 60-180-05, Crowley Lake Drive **(Nick Criss)**  
**RECOMMENDED ACTION:** In conformance with section 7.20.080 of the Mono County Code: (1) Conduct a hearing to determine whether a public nuisance exists on Assessor's Parcel Number 60-180-05 in the community of Crowley Lake, as alleged in Board of Supervisors' Resolution R06-120; and (2) If the Board determines that a public nuisance exists at that location, consider the Report of the Code Enforcement Officer concerning the methods proposed to be used to abate that nuisance and the cost of the proposed abatement; then (3) Revise, modify, correct, or approve that Report as submitted; and (4) Adopt a Resolution confirming Code Compliance Officer's Report, as submitted, or as revised, modified, or corrected by the Board.  
Fiscal Impact: The cost to abate the nuisance on APN 60-180-05 is estimated to be \$3,396.00 - if the property owner does not abate the conditions himself. The County's abatement costs may be assessed against the property owner and, ultimately, made a lien upon the property pursuant to the Mono County Code section 7.20.130.

Approximately  
20 Minutes

## **ASSESSOR**

- 6) Transfer of base year value from an original SFR to a replacement property **(James Lovett)**  
**RECOMMENDED ACTION:** Informational only: Presentation regarding the transfer of the taxable base year value from an original owner occupied residence to a replacement residence for people over the age of 55 or any severely and permanently disabled person as provided for by Revenue and Taxation Code Section 69.5 (aka Proposition 60, 90, and 110). The presentation will include the transfer of a base year value within the County of Mono and the option to authorize transfer of base year value from another county.

10:30 a.m.  
Approximately  
15 Minutes

## **PUBLIC WORKS**

- 7a) Bid Opening – Ford Expedition Purchase for the Sheriff's Department **(Evan Nikirk)**  
**RECOMMENDED ACTION:** (1) Open, read aloud, and record sealed bids submitted in response to Public Works' Invitation to Bid to furnish seven (7) Ford Expeditions for the Sheriff's Department. (2) Refer bids to the Public Works Director for review and recommendation.  
Fiscal Impact: Estimated to be \$190,000 to \$200,000

- 7b)** Bid Opening – Ford F250 Pickup Trucks for the Public Works Dept. **(Evan Nikirk)**  
**RECOMMENDED ACTION:** (1) Open, read aloud, and record sealed bids submitted in response to Public Works' Invitation to Bid to furnish two 2008 Ford F250 4x4 pickup trucks for the Parks & Facilities Division of the Department of Public Works. (2) Refer bids to the Public Works Director for review and recommendation.  
Fiscal Impact: Estimated to be \$55,000

Approximately  
30 Minutes

## **DEPARTMENT OF FINANCE**

- 8a)** Presentation on Treasury Pool Investment Report **(Brian Muir)**  
**RECOMMENDED ACTION:** Information only.
- 8b)** Treasury Oversight Committee **(Brian Muir)**  
**RECOMMENDED ACTION:** Discuss and potentially eliminate the Treasury Oversight Committee.  
Fiscal Impact is potential savings of less than \$1,000 annually.
- 8c)** County of Mono Credit Card Program **(Brian Muir)**  
**RECOMMENDED ACTION:** (1) Approve County credit card program policies and procedures. (2) Authorize the Director of Finance to request that Mono County be permitted to participate in the CAL-Card program.  
Fiscal Impact is a savings of \$3,000 to \$5,000 per year.

Approximately  
5 Minutes

## **TREASURER / TAX COLLECTOR**

- 9)** Transient Occupancy Tax Audit Findings **(Rosemary Glazier, Mark Magit)**  
**RECOMMENDED ACTION:** Present Transient Occupancy Tax audit appeal on behalf of GRANT LAKE MARINA. Consider waiving penalties.  
Potential Fiscal Impact: \$1,050.21.

Approximately  
30 Minutes

## **EMS & COMMUNITY DEVELOPMENT**

- 10)** Fire Protection Review **(Mark Mikulicich, Scott Burns)**  
**RECOMMENDED ACTION:** Conduct PowerPoint workshop regarding fire protection review for development projects outside existing fire protection districts and provide any desired direction to staff.

**~ LUNCH RECESS ~**

- 1:00 p.m. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** on items of interest of the public that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

Approximately  
30 Minutes

## **COUNTY COUNSEL**

- 11a)** Hold Harmless Agreement **(Marshall Rudolph)**  
**RECOMMENDED ACTION:** Consider and potentially authorize County entry into a hold harmless agreement between the County and the Long Valley Fire Protection District, and authorize/ratify the County Administrator's execution of said agreement on behalf of the County. Receive staff report. Provide any desired direction to staff. Fiscal Impact: None.
- 11b)** Proposed Legal Services Agreement **(Marshall Rudolph)**  
**RECOMMENDED ACTION:** Consider and potentially approve County entry into proposed agreement regarding legal services to be provided by the Mono County Counsel's Office to the Lassen County Children and Families Commission. Receive staff report. Provide any desired direction to staff. Fiscal Impact: Would generate additional revenue, estimated between \$300 and \$500.
- 11c)** Requested Reconveyance of Deed of Trust **(Marshall Rudolph)**  
**RECOMMENDED ACTION:** Consider and potentially authorize the County Administrator, on behalf of the County, to cancel a promissory note in the amount of \$15,000 and execute a substitution of trustee and full reconveyance of a deed of trust held by the County with respect to APN 60-210-24, finding that the obligation secured by the note and deed of trust has been satisfied. Receive staff report. Provide any desired direction to staff. Fiscal Impact: None.

Approximately  
5 Minutes

## **COUNTY ADMINISTRATIVE OFFICE/HUMAN RESOURCES**

- 12)** Resolution Approving Employment Contract with Matt Carter **(Robert Garret)**  
**RECOMMENDED ACTION:** Consider and potentially adopt proposed Resolution approving an employment agreement with Matt Carter and prescribing the compensation appointment, and conditions of said employment. Fiscal Impact: Salary \$4,591/per month X 5.33 months = \$24,470 + 34% Benefits = \$8,320. Total Cost FY 2006-2007 = \$32,790.00 – This position is currently budgeted and funded in the FY 2006-2007 Budget.

Approximately  
20 Minutes

## **PUBLIC WORKS**

- 13a)** Bid Award- Ford Expedition Purchase for the Sheriff's Dept. **(Evan Nikirk)**  
**RECOMMENDED ACTION:** (1) Receive oral report from Public Works regarding the results and recommendation(s) of bids opened earlier in the meeting. (2) Award bid to the Lowest Responsible Bidder (name and not-to-exceed amount to be determined based on Public Works' report) for the purchase of seven 2007 Ford Expeditions for the Sheriff's Department. (3) Authorize the Public Work Director to prepare, process, and execute applicable purchase documents with said dealership on behalf of Mono County. (4) Authorize the Public Works Director, in consultation with the County Administrative Officer, to process requests for surplus Sheriff's Department vehicles that become available as a result of this purchase and determine the re-assignment to County departments and/or sale to special districts. (5) Provide any desired direction to staff.  
Fiscal Impact: Estimated to be \$190,000 to \$200,000.
- 13b)** Bid Award- Ford F250 Pickup Trucks for the Public Works Dept. **(Evan Nikirk)**  
**RECOMMENDED ACTION:** (1) Receive oral report from Public Works regarding the results and recommendation(s) of bids opened earlier in the meeting. (2) Award bid to the Lowest Responsible Bidder (name and not-to-exceed amount to be determined based on Public Works' report) for the purchase of two 2008 Ford F250 4x4 diesel pickup trucks for the Parks & Facilities Division of the Department of Public Works. 3) Authorize the Public Work Director to prepare, process, and execute applicable purchase documents with said dealership on behalf of Mono County. (4) Provide any desired direction to staff.  
Fiscal Impact: Estimated to be \$55,000.

## **ADJOURNMENT**

Adjourn meeting and reconvene in regular session of **February 6, 2007**, at the hour of 9:00 a.m. in the Board Chambers, County Courthouse Bridgeport, California.